



**CARERS &**  
**dis ABILITY LINK**

15 Second Street, Nuriootpa  
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[www.cadl.support](http://www.cadl.support)

# ANNUAL REPORT 2017



**11AM - 2PM**  
**26th October 2017**  
**Vine Inn Hotel, Nuriootpa**



'Achieved accreditation at Certificate level of the Service Excellence Program'

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# BOARD OF MANAGEMENT MEMBERS



CHAIRPERSON  
Mrs Monica Davies  
Carer



VICE-CHAIRPERSON  
Mrs Vicki Brown  
Carer



Ms Jane Alcorn  
Carer



Mr Peter Lange  
Retired Carer



Mr Jeff Hoffmann  
Carer



Ms Gayl Sanderson  
Carer



Mr Mark Pfitzner  
Carer



Mr Bob Haines  
Retired Carer

## **BOARD OF MANAGEMENT**

It is with pleasure I present the first Annual report on behalf of the Board of Management of Carers and Disability Link Inc which covers the Barossa and Districts, Adelaide Hills and Fleurieu Peninsula and Yorke Peninsula.

What an amazing year it has been. 12 months ago we were preparing to launch of our new name with celebrations that began in Kadina, followed by Woodside, which included a visit from his Excellency, the Honourable Hieu Van LeAC, Governor of South Australia, and finally here in Nuriootpa were we were delighted to have Mr Stephan Knoll, Member for Schubert. Vicki Williamson and the staff at each site did an amazing job. Thank you!

With our new structure covering a significant area, there have been a few new challenges for us. One of our greatest strengths as an organization was our ability to have input from as many people as possible. To do this we are developing advisory committees, one in each district, made up of carers and clients to give information and feed back to the Board so that we are in touch with local needs and aspirations. Early in September, many of us met to look at the strengths of this system and ways to improve it in the coming year. We appreciate and thank all who have volunteered their time to be part of these groups.

This year we have had a Board member from the Adelaide Hills and we hope in the near future to have someone on the Board from Yorke Peninsula. We have held two Board meetings in Woodside and one at Kadina. It is important for us to visit these areas, it helps us to see firsthand the distances involved and the added difficulties this can bring for staff and people with needs.

Working with the various levels of government, and their ever changing requirements often means we are trying to look into a crystal ball. The roll out of the NDIS has brought its own challenges and uncertainties both for those with disabilities and carers. We are mindful of the stresses and strains this can put on people. We are very fortunate to have dedicated and committed staff, lead by our CEO Ms Vicki Williamson, that continue to respond in a variety of ways to make life just a little easier for all carers and clients. Thank you to all for the work you do, that often involves that little extra.

We appreciate and are grateful to the many volunteers who raise funds for us so that life can be a little better for others. We acknowledge Country Stitchers and especially Community Helpers who make regular contributions to our organization. We are grateful to the volunteers in our other Op Shops: in the Adelaide Hills, Yorke Peninsula and Eudunda who provide funds to support programs that to could otherwise be in jeopardy, eg Young Carers for which there is no government funding. These volunteers are a vital link between Carers & Disability Link and their local community. We thank the many other volunteers who help out in a variety of ways. You contribute so much to the day to day life of so many.

As a Board we have various obligations to fulfil. One is to ensure we have a financially viable organisation, with appropriate policies and procedures in place and that we meet Government requirements. As you can see from our financial statement, we have a significant turnover each year, and have managed to stay within budget. Thanks go to David and Helen who work closely with the Board on matters of money and policy. Also thanks to Deanne for getting the minutes to us and ensuring we are in the right place at the right time.

I work with supportive and dedicated people on our Board, they give generously of their time to support you so on your behalf I thank them. Special thanks to Vice-chairperson Vicki Brown and Peter Lange as a member of the executive.

Under the leadership of Vicki Williamson I believe Carers and Disability Link is in a very strong position to take on the challenges and changes that may be ahead of us. Final thanks from the Board goes to you, the carers and clients here today, and those absent, for the faith you put in us. You are the reason we exist.

Thankyou

**Monica Davies**  
**Chairperson**

# CHIEF EXECUTIVE OFFICER

Another exciting year has finished with never a dull moment.

In November of 2016 we launched Carers and Disability Link Inc. What a wonderful week this was with each region marking this milestone with a celebration with carers, board, community, staff and volunteers. We had the perfect weather for each event and the new colours certainly added to the feeling of celebration that was part of each of the days. And we thank His Excellency, the Honourable Hieu Van Le AC, Governor of South Australia, Stephan Knoll MP, and Con and Cathy Vluggen for cutting our cakes at the launches, and opening the Op Shop extension at Woodside. One thing that I noticed consistently across all the celebrations was that people felt comfortable being at our centres, with our staff and volunteers, and with who we are. This is a great acknowledgement of the work that we all do.

With our new name came a new website and signage, and we thank Justin Mc Donald from Stellar Digital for his design work and support. Thank you also to Sami Glastonbury, Sales and Marketing Strategist with Blanche Box for her expertise and guidance in developing our Communications and Marketing Strategy, and creating a lively and engaging face for Carers and Disability Link.

We have been fortunate to have our funds rolled over for a further 12 months for Carer Support and Mental Health Respite and Carer Support, and to 2020 for the Commonwealth Home Support Program.

The roll out of the National Disability Insurance Scheme has greatly impacted the lives of people with disability and their carers. We have worked closely with families as they approach the NDIS and through their planning, support coordination and service provision. Our Barossa Disability Expo was greatly appreciated and supported by our community and showed how much there is for people to learn about the supports and services available to them.

We are committed to supporting participants of the NDIS and their carers. Our information sessions and assistance with pre-planning have proven vital to those entering the NDIS, and we are fortunate that we have carer support workers and committed volunteers with the knowledge and skills to assist carers and participants at this time.

We continue to showcase the benefits of the SA Carer Support Model as a best practice model of Carer Support where carers are not just recipient of services but are leaders in their support through positions on our board and advisory committees. We will continue to fight for recognition of this model by both State and Federal Governments and the retention of our funding to allow this unique model to continue.

We were pleased to hear that our Commonwealth Home Support Program funds will continue to the end of June 2020, providing stability for carers, clients, staff and volunteers. Community support for our social activities through volunteers and creative professionals has received wonderful feedback and we thank them for their contributions.

## **CHIEF EXECUTIVE OFFICER Cont...**

Congratulations to the Dementia Friendly Communities Committee on the work you have completed this year in raising awareness of dementia and the need for community spaces and activities that are inclusive of people with dementia. Being nominated as a finalist in the Community Achievement Awards 2017 is a true indication of the value of the work that the committee is doing.

Thank you to the wonderful staff across all the regions. I cannot but be proud of the commitment of our staff. They continue, through reform after reform, to maintain their compassion, warmth and dedication, creating a smooth transition for both carers and clients.

Thank you to all our Board and Advisory Committee members for their commitment to what we do at Carers and Disability Link, for ensuring we continue to be led by those we serve, and for being our eyes and ears in our communities.

Thank you to the many volunteers who contribute across our organisation and regions, from those working in our op shops, to those creating amazing items for sale, those preparing our newsletters for distribution, and those spending time with, and giving of their skills to support carers and clients.

And finally, thank you those community groups who have assisted Carers and Disability Link by donating funds and to the community members who support them. There are too many to mention them all, but to mention a few – thank you to Community Helpers and Soroptimists who have greatly blessed our Barossa Community through regular donations toward the work we do and annual bursaries for young carers, and to the 5C's, Kiwanis and Mount Barker District Council who have regularly supported activities for carers and families in our Hills community.

Another busy year has past by, bringing opportunities to work even more closely with our communities and bringing many positive responses from those we have supported. We promise to keep working hard for carers, people with disability and older community members and very much appreciate your support for what we do.

***Vicki Williamson***

***Chief Executive Officer***

## **CARER SUPPORT—Barossa**

The support we offer Carers has continued to be effective in enabling them to balance their caring role with other aspects of their life. When Carers are listened to, offered support, information, advocacy and linkage to other Carers in similar roles, they become more empowered in their own lives, and effective in supporting another person.

Our team consists of 7 Carer Support Workers who have over 45 years of experience between them in supporting Carers, and their combined knowledge and understanding of Carers and their community is a real strength. Each of them has a particular focus, so Carers can be assured of reliable support. All the Carer Support Workers are current Carers themselves, or have been Carers at some stage in their life, so understand the caring role from personal experience.

We continue to work closely with other organisations and services in the local community, and our contact with health services, schools, aged care facilities, and other services has proved to be an effective means of linking Carers with the information and support they need for themselves and the person they care for. Information about Carers and Disability Link, the support available to Carers, and the caring role has been provided to the community and to Carers at events such as White Dog in the Park, Carers Week Event (Hands Up for Carers), Ageing In Style Expos, Living Well Mental Health forum, Living Well Aged Care forum, NDIS information sessions, Barossa Community Disability Expo, Gawler Disability Expo and Gawler NDIS Expo. Education was also provided to Carers individually, in groups and at workshops or events such as the Family Carer Program (facilitated by Alzheimer's Aus).

The Young Carer Program and 20 support groups for adult Carers allow Carers to offer support to each other and to develop friendships that extend beyond the boundaries of Carers and Disability Link. We continue to respond to Carers requests by including the person they care for in appropriate groups. We have facilitated a number of retreats and events where Carers have the opportunity to relax and enjoy the company of other Carers, such as 6 retreats, My Day – For Carers, A Time to Reflect and the ever popular Mystery Trip.

There are currently 841 Carers registered with Carers and Disability Link (active, relinquished and retired Carers), including 92 Young Carers. Support for Carers has been provided through funding from Counselling, Support, Information and Advocacy: Carer Support Services through the Disability, Mental Health and Carers Programme, Mental Health Respite: Carer Support Programme, State Home and Community Care Programme, Mental Health Carer Support and Respite Program, SA Department of Health. The local community also provides generous support, in particular to the Young Carer Program.

**Debbie Carter**  
**Carer Support Coordinator**

# **DIRECT CARE SERVICES and Commonwealth Home Support Program—Barossa**

## **Direct Care Services and Social Support**

2016 – 2017 has been a year of change and growth for all areas of CADL. The Direct Care Service Team has seen continuing changes with the NDIS, this has certainly been a challenging time, to say the least. We have all learnt so much, as I am sure our Participants and their Representatives would certainly agree.

## **Direct Care Services**

This year we assisted 198 Care Recipients/Carers/families in our community. We have delivered 42,500 hours of support/services to our Care Recipients (7,000 hours more than last financial year). Funding from this support has been from Disability SA, NDIS, Self Funders, CCRC, State and Commonwealth funding and Carers Action (community donated funds). Carers Action alone, has supported 48 families with respite this year, in our community. Thank you!

## **Commonwealth Home Support Program**

This year, these groups have continued to run at capacity. These groups are held at The Reusch Centre, Nuriootpa and Bushgardens on Mondays; Wednesdays at the Reusch Centre or travelling the countryside on Fridays. If you would like more information, or to put your name on the waiting list, please contact Elspeth at the Barossa office.

To our Clients, Carers, Staff, Contractors and Volunteers, we would not be who we are or be able to deliver the wonderful support we do, if it were not for you. Thank you all very sincerely.

**Marg Ryan**  
**Manager Direct Care Services**

# YORKE PENINSULA

Welcome to my Annual Report—this is the 9<sup>th</sup> Report I have written since working with Carers Link and now, Carers and Disability Link. Since my last report we have had a name change to Carers and Disability Link which has been met with warm reception and positive feedback.

## **CARER SUPPORT**

This year we have spoken to and supported 481 Carers, the equivalent of just over 1600 hours of support. This includes speaking with people one to one, in small groups or at information sessions. We have taken carers on at least 3 retreats; enjoyed 4 pamper days and many various activities across the Yorke Peninsula on a regular basis. The regular education sessions we have been offering across the year to Carers about Dementia, Alzheimer's and Parkinson's continue to be extremely well attended by carers and members of the community. Further to these sessions we also have 12 different types of groups that run regularly with most occurring each fortnight.

This year we have experienced and endured some interesting weather events that were not forecast at the time and from this we have developed our Storm Trekkers group who have really become great mates since being stranded in the Mid North for 2 days without power.

## **COMMONWEALTH HOME SUPPORT PROGRAM**

The Commonwealth Home Support Program which is an entry level aged care program continues to run each week. The 4 groups that we run in Northern, Central and Southern Yorke Peninsula are very well attended. Since my last report we have delivered 4770 hours of group time, and provide 668 occasions of transport to ensure those that want to can access these groups. For the people who do not find being in a group enjoyable their carers have accessed regular Flexible Respite with over 3200 hours delivered.

## **DIRECT CARE SERVICES**

Direct Care Service continues to grow especially now that the NDIS age group has been expanded and rolled out across the state. We have provided 7777 hours of direct client service delivery this period. We are predicting that this number will continue to increase as more and more clients' access our support.

## **VOLUNTEERS and Op Shop**

The Carers Community Centre (3C's Op Shop) which is in Maitland on the Central Yorke Peninsula continues to support us with regular donations each month from their fundraising efforts. In particular this has ensured our Young Carers program has been able to keep running and continue to develop. The Young Carer program is not funded by any other means so this is hugely important to the Young Carers in our region.

Wishing you many good things!

**Heidi Jamieson**

**Carers & Disability Link Yorke Peninsula, Manager**

## **ADELAIDE HILLS & FLEURIEU**

2017 was a challenging but successful year for the team at Adelaide Hills & Fleurieu – challenging in view of trying to manage significantly increasing workloads in a changing organisational, regulatory and physical environment at our usual high standard while also having to cover staff absences and maintain staff wellbeing, but also very successful in terms of outcomes for our Carers and clients. Here are just some of the many highlights:

### **Carer Support**

In addition to the regular well attended information and education sessions including presentations by COTA, local pharmacists, Alzheimer's SA, Australian Hearing, Carers SA, Red Cross, as well as Art Therapy, Positive Psychology, Trauma Informed Care, NDIS, Chi Gong, Mindfulness and Stress Management. Outing highlights included visits to the Independent Living Centre, a tour of a local residential aged care facility, a comprehensive tour of the ABC where CADL Carers were welcomed on air during Ali Clarke's radio show, and attendance at UNISA Successful Ageing Seminars, especially the 'Embracing Technology' session where Carers learned how technology is being applied in the aged care and health sectors, and about how virtual reality is being successfully used in chronic pain therapy.

CADL is well represented by AH & F Carer Support Workers networking and participating in committees, working groups, task forces, expos, and giving presentations to various community organisations, including participating in a CADL presentation at the recent International Carers Conference in Adelaide.

The Dementia new referral rate is constantly increasing; up to 10 new referrals per month which are now mostly from GPs. Adelaide Hills Dementia Working Group launched their first "Brain Hub" at the Strathalbyn Library, which is a resource of books & DVDS for Memory Loss & Dementia. Each book/DVD also has a bookmark that can be kept by the borrower that provides more info on where to seek assistance, i.e CADL.

An increasing number of new Mental Health Carers are accessing support and attending groups which, in accordance with Carers' wishes, have been a mix of informative and educational speakers, plus fun activities and outings, as well as a successful and relaxing retreat at Clare.

Many new Young Carers have also accessed support this year, and have participated in lots of exciting and fun activities including swimming, trampolining, bowling, movies, Gorge Wildlife Park, sandplay, playground, beach visits, art and craft, ball games and board games. For the first time, Young Carers also attended the Carer Christmas party at the Woodside swimming pool and it was a wonderful family day for all who attended.

Nineteen Young Carers attended an action packed retreat to Adelaide Shores Resort and had a great time ice skating, trampolining, beach games, swimming, with lots of laughing, fun and relationship building.

We also took 36 people on the Sibling Retreat, 11 families in total came and we had a beautiful weekend at Victor Harbor Beachfront Caravan Park. Everyone participated in a mini Olympics, scavenger hunt and many other activities aimed at building parent / child relationships. We have secured \$9,900 funding to run this again in March 2018.

In addition to the Sibling Retreat, we were successful in applying and receiving grants from Adelaide Hills and Mount Barker Councils and we received some donations from community groups such as local Churches, and Kiwanis. Total funds raised this year to support Young Carers activities was \$16,935.

## **ADELAIDE HILLS & FLEURIEU Cont....**

### **Admin**

Our Admin team has done a great job supporting us all this year and as usual have been the backbone of our team, greeting and supporting carers and clients, arranging events, newsletters, office communications, etc.

### **Direct Care Services**

Direct Care Services has grown significantly in the past year. This year we assisted 118 Care Recipients, Carers and Families in our community. We have delivered 6,092 hours of support/services to Care Recipients. We also have contractors who are brokered to the Buddy Program, a respite service that supports people with Dementia one-on-one for up to 6 hours per week.

Funding for this support has been from Disability SA, NDIS, Self Funders, Commonwealth Carelink and Respite Centres, State and Commonwealth Government, James Brown Memorial Trust, Mt Barker Council, and Southern Cross Care.

### **Volunteers and Opportunity Shop**

Carers and Disability Link Adelaide Hills and Fleurieu are supported by an extraordinary bunch of almost 60 *Extreme Helpers* who are skilled, diverse and committed to Carers and the community. Our network of Volunteers are fantastic ambassadors and work across the organisation, from board and committee members, through its core business areas of carer support, administration, driving and fundraising; as well as alternative and complementary therapy, and management, customer service, sales, and recycling within our Opportunity Shop in Woodside. Their contribution of over 11,000 volunteering hours throughout the last financial year, is equivalent to over \$275,000.

This year our team enjoyed coming together for Diversity Training, Manual Handling and Infection Control, the AH & F Carers Christmas Party which was our biggest one yet, as well as joining National Volunteer Week Celebrations at Movie Day and Lunch at Fasta Pasta. In October, 16 Therapist and Volunteers enabled a smooth and hugely successful Carer Pamper Day for National Carers Week, an event attended by 55 Carers, and financially supported by the another voluntary community group; the 5 Cs, to whom we are extremely grateful.

July 2016 saw the beginning of many very big changes for the Adelaide Hills and Fleurieu centres. The Op Shop underwent its fourth expansion and move in as many years, followed by renovations to the Woodside offices, at the same time *The Carer Wellness Centre* transitioned to a new constitution, and became Carers and Disability Link. Our Volunteer workforce remained intrinsic to decision making and assisted throughout the changes.

His Excellency the Honourable Hieu Van Le AC joined us on 25 November 2016 in our new premises, along with a host of other special guests, carers, clients, staff and volunteers to formally open and celebrate Carers and Disability Link and Op Shop.

Our all new boutique style opportunity shop has benefited greatly from its new street frontage, signage, sparkling café and shop refit, taking \$129,478.71 - over \$40,000 more than the last financial year!

### ***Carol Tutchner & Victoria Gautier***

### ***Carer Support Coordinator and Volunteer Coordinator***

## **CHIEF FINANCE OFFICER**

Total income for 2016/17 was \$4.963m which was an increase of 9.7% on the previous year. Our main source of income came from:

- Both State and Federal Government Grants to fund Carer Support Programs;
- Respite and Brokerage services provided to NDIS participants and other clients with a disability;
- Donations from Community Helpers, Op Shops at Woodside, Maitland and Eudunda and other various individuals and service clubs.

The organisation returned a surplus of \$73,487 for the year. This has further strengthened our financial position with increased working capital ensuring that we can support our cash commitments, asset purchases and replacements where required and future growth, particularly in the NDIS area.

Wage and salary costs were our largest individual expense and increased approx. 10% on the previous year. This was in main due to employment of some additional staff, CPI award increases and increases due to SACS transition arrangements which will continue until 2020. Above normal levels of spending were incurred in Advertising and Printing & Stationery due to the renaming and new branding of the organisation in late 2016. NDIS Plan Management and Support Coordination services commenced during the year and while income generated from these activities are included under Respite and Brokerage Income, a new expense line titled Plan Management Expense has been introduced.

Due to requirements of the Australian Charities And Not For Profit Commission, we are now required to appoint a registered company auditor. Following advice from our previous auditor that they were no longer qualified to conduct our audit, the Board approved the appointment of Ian McDonald from Creative Auditing to conduct the audit for 2016/2017. Ian came well recommended and has many years experience as a company auditor and has other clients in the not for profit sector.

***David Saegenschnitter FCPA***  
***Chief Finance Officer***



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# Financial Statements

Carers and Disability Link Incorporated

ABN 35 139 389 561

For the year ended 30 June 2017

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# Income and Expenditure Statement

## Carers and Disability Link Incorporated For the year ended 30 June 2017

	2017	2016
<b>Income</b>		
Donations Received	448,122	360,274
Interest Income	4,557	8,479
Grants	2,166,940	2,131,415
Other Income	7,414	1,706
Reimbursements	51,143	78,236
Respite and Brokerage Income	2,265,461	1,945,429
<b>Total Income</b>	<b>4,963,636</b>	<b>4,525,539</b>
<b>Gross Surplus</b>	<b>4,963,636</b>	<b>4,525,539</b>
<b>Expenditure</b>		
Advertising	43,129	23,582
Audit Fees	8,000	8,800
Bank Fees	2,673	2,680
Board/Governance	4,420	3,623
Carer Programs	55,225	77,477
Cleaning & Pest Control	18,694	16,937
Client Support Consumables	25,217	32,562
Consulting & Bookkeeping	4,914	16,664
Contractors	1,552,625	1,388,455
Equipment Lease	2,803	4,328
Insurance	36,374	33,260
Interest Expense	2,312	5,021
IT Support	50,087	50,248
Leave Expense	(3,206)	65,260
Loss on Disposal of Assets	-	3,151
Minor Asset Purchases	6,692	7,128
Payroll Fees	9,891	9,020
Plan Management Expense	138,357	-
Printing & Stationery	52,763	40,244
Rent	155,935	122,954
Repairs and Maintenance	12,204	10,857
Respite	4,824	4,522
Retreat Expense	45,572	43,650
SACC Transfer of EC Funds	-	17,618
SACC Transfer of MHCS Funds	62,786	60,575
Security	3,914	1,007
Subscriptions	4,805	5,717
Superannuation	194,707	183,694
Telephone & Internet	38,750	40,819
Training & Development	13,964	20,849

The accompanying notes form part of these financial statements.



Income and Expenditure Statement

	2017	2016
Utilities, Rates & Taxes	15,909	16,186
Volunteer Costs	1,974	2,594
Wages and Salaries	2,084,296	1,892,043
Workcover	64,285	52,995
Depreciation	89,191	92,478
Motor Vehicles	71,204	84,211
Travel and Accommodation	14,861	13,235
<b>Total Expenditure</b>	<b>4,890,149</b>	<b>4,454,442</b>
<b>Current Year Surplus/ (Deficit)</b>	<b>73,487</b>	<b>71,096</b>

# Assets and Liabilities Statement

## Carers and Disability Link Incorporated

As at 30 June 2017

	NOTES	30 JUN 2017	30 JUN 2016
<b>Assets</b>			
<b>Current Assets</b>			
Cash & Cash Equivalents	1	400,308	412,750
Trade and Other Receivables	2	490,161	325,171
Prepayments		58,982	71,949
Other Current Assets		40	40
<b>Total Current Assets</b>		<b>949,491</b>	<b>809,910</b>
<b>Non-Current Assets</b>			
Plant and Equipment, Vehicles	3	221,647	270,782
Land & Buildings	4	837,298	852,581
<b>Total Non-Current Assets</b>		<b>1,058,946</b>	<b>1,123,364</b>
<b>Total Assets</b>		<b>2,008,437</b>	<b>1,933,274</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade and Other Payables	5	208,008	226,287
GST Payable		51,137	-
Employee Entitlements	6	266,407	269,614
<b>Total Current Liabilities</b>		<b>525,552</b>	<b>495,900</b>
<b>Non-Current Liabilities</b>			
Loans	7	55,394	83,370
<b>Total Non-Current Liabilities</b>		<b>55,394</b>	<b>83,370</b>
<b>Total Liabilities</b>		<b>580,946</b>	<b>579,270</b>
<b>Net Assets</b>		<b>1,427,491</b>	<b>1,354,004</b>
<b>Member's Funds</b>			
<b>Capital Reserve</b>			
Current Year Earnings		73,487	71,096
Retained Earnings		1,354,004	1,282,908
<b>Total Capital Reserve</b>		<b>1,427,491</b>	<b>1,354,004</b>
<b>Total Member's Funds</b>		<b>1,427,491</b>	<b>1,354,004</b>

## Movements in Equity

### Carers and Disability Link Incorporated For the year ended 30 June 2017

	2017	2016
<b>Equity</b>		
Opening Balance	1,354,004	-
<b>Increases</b>		
Surplus for the Period	73,487	71,096
Retained Earnings	-	1,282,908
<b>Total Increases</b>	<b>73,487</b>	<b>1,354,004</b>
<b>Total Equity</b>	<b>1,427,491</b>	<b>1,354,004</b>

# Notes of the Financial Statements

## Carers and Disability Link Incorporated For the year ended 30 June 2017

### Summary of Significant Accounting Policies

The financial statements are special purpose financial statements prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act (SA) 1985. The committee has determined that the association is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where stated specifically, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless stated otherwise, have been adopted in the preparation of these financial statements.

### Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful life of the improvements.

### Impairment of Assets

At the end of each reporting period, the committee reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less cost to sell and value in use, to the asset's carrying amount. Any excess of the asset's carrying amount over its recoverable amount is recognised in the income and expenditure statement.

### Employee Provisions

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee provisions have been measured at the amounts expected to be paid when the liability is settled.

### Cash on Hand

Cash on hand includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

### Accounts Receivable and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

## Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

Grant and donation income is recognised when the entity obtains control over the funds, which is generally at the time of receipt.

If conditions are attached to the grant that must be satisfied before the association is eligible to receive the contribution, recognition of the grant as revenue will be deferred until those conditions are satisfied.

All revenue is stated net of the amount of goods and services tax.

## Leases

Leases of PPE, where substantially all the risks and benefits incidental to the ownership of the asset (but not the legal ownership) are transferred to the association, are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for that period.

Leased assets are depreciated on a straight-line basis over the shorter of their estimated useful lives or the lease term. Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

## Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

## Accounts Payable and Other Payables

Accounts payable and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association during the reporting period that remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

	2017	2016
<b>1. Cash on Hand</b>		
At Call Member Fund - Co-Op	207	151
Petty Cash	600	600
Load & Go Cards	104	110



Kadina Imprest Account	12,789	-
NAB Cash Maximiser	309,622	315,071
NAB Cheque Account	76,788	96,048
Undeposited Funds	198	769
<b>Total Cash on Hand</b>	<b>400,308</b>	<b>412,750</b>
	<b>2017</b>	<b>2016</b>

## 2. Trade and Other Receivables

Accounts Receivable	439,011	306,791
Accrued Income	51,150	18,380
<b>Total Trade and Other Receivables</b>	<b>490,161</b>	<b>325,171</b>
	<b>2017</b>	<b>2016</b>

## 3. Plant & Equipment, Vehicles

Motor Vehicles at Cost	425,251	440,574
Less Accumulated Depreciation on Motor Vehicles	(267,572)	(238,413)
Plant & Equipment at Cost	216,516	197,965
Less Accumulated Depreciation on Plant & Equipment	(152,548)	(129,344)
<b>Total Plant &amp; Equipment, Vehicles</b>	<b>221,647</b>	<b>270,782</b>
	<b>2017</b>	<b>2016</b>

## 4. Land & Buildings

Land	140,000	140,000
Buildings at Cost	792,693	786,693
Less Accumulated Depreciation on Buildings	(95,395)	(74,112)
<b>Total Land &amp; Buildings</b>	<b>837,298</b>	<b>852,581</b>
	<b>2017</b>	<b>2016</b>

## 5. Trade & Other Payables

Accrued Expenses	65,208	43,205
Contra Account	(1,500)	(1,000)
Grants in Advance Refunds	15,000	10,000
NAB Business VISA Card	4,692	5,280
PAYG Withholdings Payable	21,786	-
Trade Creditors	102,823	168,801
<b>Total Trade &amp; Other Payables</b>	<b>208,008</b>	<b>226,287</b>

2017 2016

## 6. Employee Entitlements

Annual Leave Provision	111,664	116,638
Long Service Leave Provision	154,743	152,975
<b>Total Employee Entitlements</b>	<b>266,407</b>	<b>269,614</b>

2017 2016

## 7. Loans

<b>Non Current Liability</b>		
Capital Finance - IMAX	7,701	14,686
Capital Finance - KIA	13,353	19,344
NAB Building Loan	34,340	49,340
<b>Total Non Current Liability</b>	<b>55,394</b>	<b>83,370</b>
<b>Total Loans</b>	<b>55,394</b>	<b>83,370</b>

# Certificate By Members of the Committee

## Carers and Disability Link Incorporated For the year ended 30 June 2017

The attached financial statements of Carers and Disability Inc. for the year ended 30 June 2017 are, in our opinion properly drawn up:

1. so as to present fairly the financial position of the Association as at 30 June 2017 and the results of its operations for the year then ended, and;
2. in accordance with the provisions of the Association rules, and;
3. in accordance with applicable Australian Accounting Standards.

As at the date of this statement, there are reasonable grounds to believe that the Association will be able to pay its debts as and when they fall due.

During the financial year no:

1. officers of the Association,
2. firms of which an officer is a member,
3. corporation in which an officer has a substantial financial interest,

have received or become entitled to receive a benefit as a result of a contract between the officer, firm or corporation and the Association.

Signed according to the resolution of the Committee.



Chairperson

signing officer's name: *MONICA DAVIES*



Committee Member

signing officer's name: *BOB HAINES*

Date: *12/10/2017*

## Carers and Disability Link Inc. Independent Auditor's Report

We have audited the attached financial statements, being a special purpose financial report, of Carers and Disability Link Inc. (Association) for the year ended 30 June 2017.

### Opinion

In our opinion, the financial statements of the Association are properly drawn up:

- a) to present fairly the financial position of the Association as at the 30 June 2017 and the results of its operations for the period then ended, and;
- b) according to applicable Australian Accounting Standards.

### Basis for Opinion

For the audit of the Association we have maintained our independence in accordance with the relevant ethical requirements of APES 110 Section 290. We believe that the audit evidence that we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Other Information – Basis of Accounting and Restriction on Distribution

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report is prepared to assist the association to meet the requirements of Associations Incorporation Act (SA) 1985 and regulations. As a result, the financial report may not be suitable for another purpose. Our report is intended solely for the members.

### Responsibilities of Management for the Financial Report

The Board of Management is responsible for the preparation of the financial report in accordance with Associations Incorporation Act (SA) 1985 and regulations and for such internal control as management determines is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

### Auditor's Responsibilities for the Audit of the Financial Report

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the schedule is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement in the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Ian G McDonald FCA  
Registered Company Auditor

Dated at Grange this 12<sup>th</sup> day of October 2017

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